

Head Office Address:
4, Community Shopping Centre,
Anupam Apartments, Saidullajab,
MB Road, New Delhi 110068
Tel: +91 88005 15992 | E-mail: delhi@srijanindia.org
Website: www.srijanindia.org



@SelfReliantInitiativesThroughJointAction @srijanofficial @srijanofficial@srijan_india

JOB DESCRIPTION

1. POSITIONS VACANT: PROJECT EXECUTIVE(ON CONTRACT)

2. ORGANIZATION BACKGROUND:

Founded in 1997 and registered as a public charitable trust in January 2000, **SRIJAN** is a grassroots implementation and support agency, committed to promoting sustainable and self-reliant models of rural development through interventions in agriculture, horticulture, natural resource management, and livestock.

Geographically spread over four states, **SRIJAN** works at the grassroots and collaborates with the state/central governments to help build both hard and soft infrastructure for the rural poor. It has been and continues to be in several policy-making bodies of the central government. It has a healthy portfolio of projects with an annual value of Rs. 25-30 crores and a headcount of 400 direct and indirect staff. It is supported by a range of well-known donors, such as the Axis Bank Foundation, Bill and Melinda Gates Foundation, Azim Premji Foundation, HDFC Bank CSR, IndusInd Bank CSR, Hindustan Unilever Foundation, etc.

For more information, please visit <http://srijanindia.org/>

3. JOB DESCRIPTION

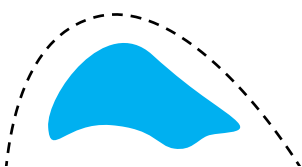
Designation: Project Executive (On Contract)

Location: Across Rajasthan

Compensation: Rs 35,000-Rs 45,000 per month depending on relevant experience and qualifications.

Experience and qualification

1. The candidate should have a minimum of 2-5 years of relevant experience in the development sector and preferably have entrepreneurial skills, negotiation skills, good communication, command of community-driven approaches, a risk taker, and a target achiever.
2. Should have experience in dealing with funders, donors and work with state rural livelihood missions.
3. Should have done some livelihood projects in the past dealing with aggregation, procurement, Value addition, marketing & sales, and dealing with different stakeholders of an FPO. Also, dealing with corporate buyers and meeting their demands.
4. Should have strong negotiation skills.
5. Should possess strong leadership skills and a visionary approach.



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6. Should be proficient in English and Hindi.

Responsibilities

The candidate will report to the Project Manager, and the major responsibilities include:

- Responsible for preparing the traceability details for the project
- Assist the project management team in field
- Coordinate and assist in the external auditing
- Prepare the documentation of Project as per the requirement
- Report writing and development of learning material

4. QUALIFICATION

Graduates/Postgraduates in the professional stream. [Preferably B.Tech (Agriculture/ Civil / or any other stream), BSc. (Agriculture), B.Sc. (Horticulture), MBA-Rural Management/Development/Agribusiness Management or any other similar streams]

APPLICATION PROCESS:

If you are interested, please [apply here](#) by or before April 20th, 2025.

